

# Michael M. Boone Elementary Auction

February 25, 2022

Chairs: Gretchen McMullin • Sarah Hall • Meghan Vineyard • Brianna Wright-Guay



Boone Auction Solicitation Team Member: \_\_\_\_\_

Team Member Phone: \_\_\_\_\_

Team Member Email: \_\_\_\_\_

## Boone Auction Solicitation Agreement

### Donor Information:

Name for Auction Materials: \_\_\_\_\_ Anonymous Donor

Donor Contact Name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Logo:  I will email the logo.  A Boone auction team member may copy our logo from our website.

Category:  Gift Certificate  Merchandise  Service  Other

### Description of Donation (s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Restrictions and Expiration Date (if applicable):

\_\_\_\_\_

Retail Value of Donation(s): \_\_\_\_\_

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Keep a copy of this contract for your tax records.** The Boone Elementary PTO is a 501(c)(3) tax-exempt organization. Please consult your tax advisor to determine what extent your donation may be tax deductible by law. (TAX ID 84-2302708). No goods or services were received in exchange for this donation.

## SOLICITATION AGREEMENT DUE BY FEBRUARY 4, 2022.

Please contact Boone Auction Team Member Gretchen McMullin with questions at [auction@boonepto.org](mailto:auction@boonepto.org).

Please provide instructions for pick-up or delivery of donated item here:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Boone Solicitation Member Use Only:**  Check if New Donor  Check if New Item

Intake Member Use Only: Item # \_\_\_\_\_ Lot # \_\_\_\_\_ Date Entered: \_\_\_\_\_

Entered by: \_\_\_\_\_

Category: \_\_\_\_\_ Photo:  Yes  No GC: \_\_\_\_\_